



# FRONT OFFICE MANAGEMENT

**STUDY | WORK | ALL IN 3 MONTHS**



**IM&S**

INSTITUTE OF MANAGEMENT  
& SCIENCE Pvt Ltd.

[www.imandinstitute.com](http://www.imandinstitute.com)

# DURATION

**3 MONTHS DIPLOMA**

# QUALIFICATION

**SSLC, PLUS TWO OR ABOVE**

# SYLLABUS

**INDUSTRY RELEVANT CURRICULUM**

# FEES

**COURSE FEE ONLY AFTER PLACEMENT**

# FACULTIES

**EXPERIENCED AND EXPERT FACILITATORS**

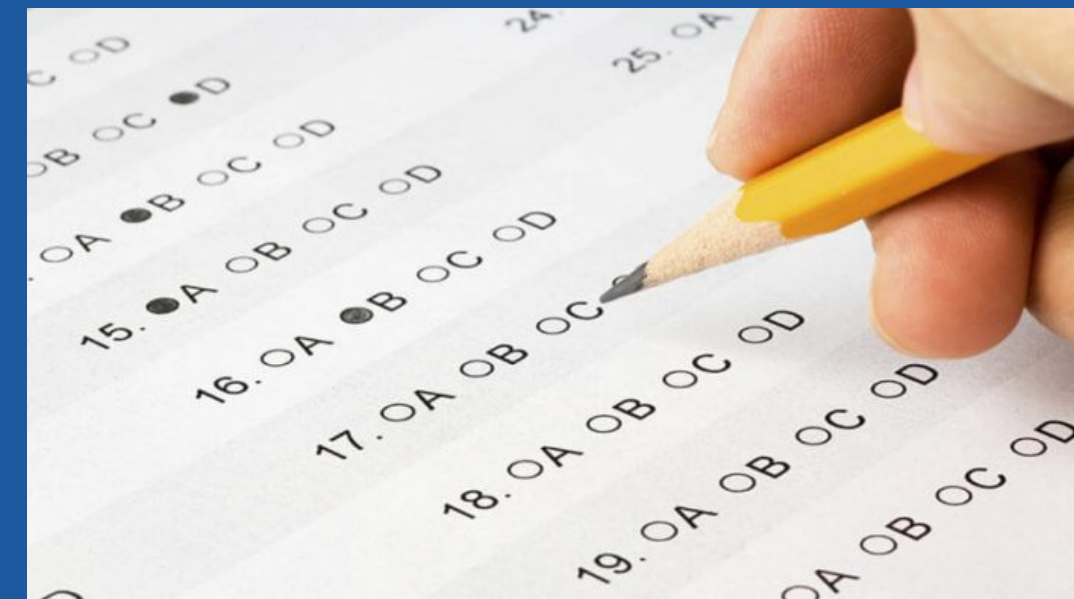
# PLACEMENT

**100% GUARANTEED PLACEMENT**



1

Register Online



2

Aptitude Test



3

Domain & Language Training



4

Placement